

Memorandum



TO: Distribution List
FROM: Bryan Tippie, Budget Director
DATE: September 21, 2005
Re: Minutes of the September 1, 2005 Finance Committee Meeting

Committee Members present: Mr. Ray Graham and Mr. Bill Downey

The Finance Committee met on September 1, 2005, at 4:00 p.m. in the Warren Green Building, 2nd Floor Conference Room at 10 Hotel Street. This document reflects the official minutes of that meeting.

County Treasurer's Report: The Treasurer's Report was unchanged as of this date from the August meeting.

County Attorney's Report: Tracy Gallehr presented the County Attorney's Report for the Finance Committee's consideration.

Consent Agenda

Supplemental Appropriations:

The following supplemental appropriations were considered for forwarding to the Board of Supervisors for their action unless otherwise noted.

FY 2006

1. **Adult Court Services - \$10,355**
\$10,355 in State funds from the Virginia Department of Criminal Justice Services was approved for appropriation to the Adult Court Services for expansion and enhancement of local probation and pretrial services.
2. **Agricultural Development - \$4,000**
\$4,000 from vendor and exhibitor registration fees and donations was approved for appropriation to the Agricultural budget for advertising costs.
3. **Airport - \$9,825**
\$8,825 was approved from State funds and private donations for appropriation to the Airport to support expenses of its grand opening.
4. **Warrenton-Fauquier Joint Communication Center (WFJCC) - \$8,000**
\$8,000 from E-911 Tax revenue was approved for appropriation as a grant match for implementation of a Emergency Medical Dispatch Program.

Transfers:

None

Regular Agenda

Supplemental Appropriations:

FY 2005

1. School Division - \$1,419,344

\$1,419,344 from the Auburn Middle School Construction Project Capital Fund was approved for appropriation to the School Division Operating Fund to support non-capitalized start-up costs for Auburn Middle School.

FY 2006

2. Fire and Rescue Association (F&RA) - \$157,859

\$157,859 from F&RA FY 2005 Small Project Renovation carryover was approved for appropriation for the same purpose in FY 2006.

3. Parks and Recreation (P&R) – \$123,506

a. \$1,025 from FY 2005 Museum Assessment Program Grant Carryover was approved for appropriation to P&R.

b. \$122,481 from FY 2005 P&R Comprehensive Maintenance Carryover was approved for appropriation to P&R for the same purpose in FY 2006.

4. Clerk of the Circuit Court – \$28,350

\$28,350 from FY 2005 State Funds Carryover was approved for appropriation to complete the conversion of microfilm deed book images to digital images.

5. Community Development - \$174,395

a. \$139,395 from the FY 2005 Wade Court Project Carryover was approved for appropriation to Community Development for the same purpose in FY 2006.

b. \$35,000 from the FY 2005 Bealeton Connector Conceptual Design Carryover was approved for appropriation to Community Development for the same purpose in FY 2006.

6. General Services

\$344,591 from Fund Balance was approved for the following Major Systems Replacement for the County: Health Department HVAC, \$29,491, Fleet Maintenance Roof, \$129,500, Alice Jane Childs Building, \$185,600. The Alice Jane Childs Building project includes: \$126,100 for the roof, \$45,000 for Data Center Design work and \$14,500 for additional HVAC Survey.

7. School Division

\$15,804 from Federal Funds Title I, Part A Grant was approved for appropriation to the School Division to support tuition assistance.

Transfers:
FY 2006

Human Resources - \$41,855

\$33,855 from the Contingency Reserve and \$8,000 from a Human Resources internal budget adjustment was approved for transfer to establish a Classification/Compensation Analyst position in the Human Resources Department. The \$41,855 represents a nine month salary impact.

De-Appropriation:
FY 2006

School Division - \$92,996

\$92,996 was approved for de-appropriation from the FY 2006 Adopted Fund 207 Food Services budget to reflect the School Board's decision to reduce the funding support.

Comments

1. Lake Brittle

There will be a Board of Supervisors work session regarding Lake Brittle on September 8, 2005. Included in the work session will be a discussion on what steps need to be taken to coordinate State assistance on managing this facility.

2. Finance:

Health Insurance – Vivian McGettigan, Finance Director, provided the Health Insurance Fund summary. Health insurance costs for July were up 12% and 15% for August over the prior year.

3. Budget:

Revenue Report – Based on the last Revenue Committee meeting held in August, the County revenue is estimated to be approximately \$100,000 above the amended budget. This amount represents .7 of 1% accuracy rate.

**The next Finance Committee Meeting will be
October 6, 2005 at 4:00 p.m.**